

TIFFANY & Co.

To start your Service Request:



1. Send in your Tiffany item with the completed form.



2. Review and approve the email estimate from our Tiffany workshop.



3. Receive your item shiny and ready to wear.

What else do I need to know?

- **Our craftspeople use only genuine Tiffany parts and materials ensuring that the quality of serviced merchandise remains unsurpassed.**

Your item will be reviewed by our servicing support team. In our workshops, your piece is repaired or adjusted and hand polished. A quality inspector reviews the work ensuring our rigorous standards are met.

- **Estimates for most jewelry requests are emailed within 10 days of your merchandise being received.**

Most services are completed within 3-4 weeks once the estimate is approved.

- **We offer repair, sizing, polishing and other services for most Tiffany products.**

Prices start at:	Silver Jewelry Repair.....	\$80
	Gold and Platinum Jewelry Repair.....	\$175
	Personalization.....	\$60
	Watch Servicing.....	\$195
	Return Shipping Charge.....	\$20

- **Make sure your piece is protected when you send it in.**

A secure mailing box or a bubble envelope work well for most merchandise.

- **If your item is antique, bulky or fragile, we strongly encourage you to contact us before sending.**

- **Please do not send any original packaging that may be sentimental.**

We will ensure your merchandise is returned securely protected.

- **Insure your item and ship via US Mail, FedEx or UPS.**

We will notify you via email once we have received your item.

- **We are only able to ship completed orders to addresses in the US.**

Completed service orders can also be collected in stores. If you live outside of the US, please contact us for options.

Contact us for any further questions



Email: servicingsupport@tiffany.com



Phone: 1-800-464-5000

Chat using the icon on the right side of the contact us page on [tiffany.com](https://www.tiffany.com)

Date _____

First Name	Last Name
Address	City
State	Zip Code
Email	Phone

Has this item been previously serviced by Tiffany & Co.?

Yes☐ No☐ If Yes, When? _____

Please describe your item as completely as possible, including any damage and/or personalization.

Please describe your servicing request. Please be as specific as possible so our craftspeople do exactly what you wish.

Additional instructions or comments:

----- Cut below to use as mailing label ✂ -----

TCO
75-20 Astoria Boulevard, 3rd Floor
East Elmhurst, NY, 11370