

# TIFFANY & Co.

## To start your Service Request:



1. Send in your Tiffany item with the completed form.



2. Review and approve the email estimate from our Tiffany workshop.



3. Receive your item shiny and ready to wear.

## What else do I need to know?

- **Our craftspeople use only genuine Tiffany parts and materials ensuring that the quality of serviced merchandise remains unsurpassed.**

*Your item will be reviewed by our servicing support team. In our workshops, your piece is repaired or adjusted and hand polished. A quality inspector reviews the work ensuring our rigorous standards are met.*

- **Estimates for most jewelry requests are emailed within 10 days of your merchandise being received.**

*Most services are completed within 3-4 weeks once the estimate is approved.*

- **We offer repair, sizing, polishing and other services for most Tiffany products.**

<b>Prices start at:</b>	Silver Jewelry Repair.....	\$110
	Gold and Platinum Jewelry Repair.....	\$240
	Personalization.....	\$80
	Watch Servicing.....	\$265
	Return Shipping Charge.....	\$20

- **Make sure your piece is protected when you send it in.**  
*A secure mailing box or a bubble envelope work well for most merchandise.*
- **If your item is antique, bulky or fragile, we strongly encourage you to contact us before sending.**
- **Please do not send any original packaging that may be sentimental.**  
*We will ensure your merchandise is returned securely protected.*
- **Insure your item and ship via FedEx or UPS.**  
*We will notify you via email once we have received your item.*
- **We are only able to ship completed orders to addresses in Canada.**

*Completed service orders can also be collected in stores. If you live outside of Canada, please contact us for options.*

## Contact us for any further questions



Email: [clientcare.ca@tiffany.com](mailto:clientcare.ca@tiffany.com)



Phone: 1-800-843-3269

Chat using the icon on the right side of the contact us page on [tiffany.com](https://www.tiffany.com)

Date \_\_\_\_\_

First Name	Last Name
Address	City
Province	Postal Code
Email	Phone


Has this item been previously serviced by Tiffany & Co.?

Yes ☐    No ☐    If Yes, When? \_\_\_\_\_

Please describe your item as completely as possible, including any damage and/or personalization.

Please describe your servicing request. Please be as specific as possible so our craftspeople do exactly what you wish.

Additional instructions or comments:

Cut below to use as mailing label 

TCO  
150 Bloor Street West  
Toronto, Ontario M5S 2X9