

Tiffany & Co.

Service Request Form

1. Please complete the form in its entirety. Make a copy for your records.
2. Place Repair Request Form and merchandise in a secure mailing box or bubble envelope, making sure the merchandise is securely protected.
3. Ship via Australia Post or any transit service, being sure to insure the merchandise to your satisfaction.

Date _____

Mr. Ms. Mrs.

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Day Time Phone: _____ Extension: _____ Evening Phone: _____

Email Address: _____

Was this merchandise previously serviced by Tiffany & Co.? If yes, when? _____

Please provide approximate date of purchase, if available. _____

Please describe your merchandise as completely as possible, including any damage and/or personalized engraving.

Please describe your servicing request. (Please be as specific as possible so we can ensure the technician does exactly what you wish)

Upon receipt, Tiffany & Co. will notify you that we have received your merchandise. We have found that most of our customers prefer to be notified via Email as it is the most expeditious manner of notification. May we send the correspondence to your Email address above? Yes No

If we can be of any further assistance, please do not hesitate to contact our customer service representative at 1 800 731 131
Additional instructions or comments to our staff:

Cut Below and Use as a Mailing Label

TCO
Attn: Customer Service
Level 1, 267 Collins Street Melbourne VIC 3000